



Role Management Accountant

Location Egham or Sheffield

Salary Competitive salary

About us

Isosceles is a business accounting consultancy providing bespoke strategic and operational accountancy and finance expertise to UK and international companies. We work closely with our clients, including fast growing technology companies, to help them succeed.

Right now, we're looking for a qualified accountant to join us as a Management Accountant. You'll be technically strong, naturally analytical and a confident communicator. The role of the Management Accountant is to manage the day to day running of the clients' accounts departments and produces monthly management accounts enabling the client to make sound commercial decisions based on financial information.

You will ensure your clients receive a cost-effective, high quality, timely and accurate accounting service. As an ambitious Management Accountant, you'll see this as your next step towards Finance Manager and beyond.

About the job

Exactly what you'll do on a day to day basis will be influenced by your clients, but typical responsibilities could include:

Reporting

- Producing monthly reporting pack to include, headlines, monthly P&L, P&L actual versus budget, balance sheet, aged debt analysis, historical cashflow analysis, cashflow forecast, client specific analysis, month end checklist.
- Providing commentary and variance analysis.
- Critically reviewing the P&L and balance sheet reports to ensure there are no errors or omissions.
- Communicating financial data to non-financial client contacts.
- Assisting with budgets and forecasts.

Audit

- Preparing audit schedules and assisting auditors during fieldwork

Overseeing management of sales and purchase ledger to include

- Following a problem through to conclusion and maintaining ownership throughout.
- Ensuring prompt chasing of invoices and escalation of debtors where appropriate.
- Reviewing the debtor's ledger to ensure all accounts are up to date and fully reconciled.



- Preparing supplier payment runs, with approval from the client
- Completing payment runs, with a view on the cash balance
- Reviewing the creditor's ledger to ensure all accounts are up to date and fully reconciled.

Management of general ledger

- Calculating and posting month end journals.
- Preparing balance sheet reconciliation file against trial balance.
- Agreeing intercompany balances.
- Updating exchange rates and revaluing accounts where required.

Bank

- Regular Bank reconciliation.
- Updating cashflow forecast.
- Responsible for dealing with Treasury management and day to day cash management.
- Identify any potential cash flow issues.

Payroll

- Agree any payroll changes in the month, joiners/leavers, bonus, overtime etc.
- Payroll management ensuring accuracy of all aspect of employee and HMRC payments.
- Posting the approved payroll journal to the ledger.

VAT

- Preparing and electronic filing of the VAT return.
- EC sales returns.
- Responding to HMRC queries.

Fixed Asset

- Maintaining the Fixed Asset Register
- Calculating the monthly depreciation charge and posting to the ledger.

Continuous Improvement

- Completing annual P11d.
- Assist with new client set up and any system change.
- Keeping client details up to date with any changes.
- Completing month end checklist.
- Managing virtual or direct team.
- Flagging issues and proactively raise questions with clients e.g. unusual transactions.
- Monitoring and evaluating financial information systems and suggesting improvements where needed.
- Continuously reviewing, evaluating and improving internal



About you

Our ideal candidate will have strength and experience in most of these areas, but we'll also consider those who show aptitude and potential.

- Graduate, recently qualified with ICAEW, CIMA or ACCA – this might be your first or second role post-qualification.
- A good understanding of end-to-end financial processes and controls.
- Experience preparing monthly Management Accounts.
- Highly presentable, numerate, confident and outgoing with excellent communication skills.
- Strong systems user, including Excel.
- Experience in practice or within the technology industry would be an advantage.